

CENTRAL NEWFOUNDLAND WASTE MANAGEMENT

Board Meeting – Regional Site, Norris Arm

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February 17, 2011

1:30 p.m.

Attendance:

Authority

Allan Scott, Chairperson
Derrick Luff, LSD, Browns Arm
Angus McLoughlin – Norris Arm/Norris Arm North
Bruce Moores – Town of Grand Falls- Windsor
Robert Elliott – Town of Point Leamington

Clayton Boone, Town of Buchan's
Larry Peddle, Vice Chair - Town of Cottlesville
Clyde Pickett – Town of Centreville
Nicole Lanning – Town of Gander

Consultant/Government Reps/Guest

Wayne Manuel, Bae NewPlan Group
Roger LeDrew – Government Services

Staff

Edward Evans, Manager
Karen White Attwood, Executive Assistant/Finance

Apologies

Harold Edison, Town of Botwood
Glenn Arnold, Treasurer, Town of Sandringham
Jeff Saunders, Technical Committee
Gerald McKenna – Fogo Island Regional Council

1. Review of Previous Board Minutes – December 16, 2010

MOTION: Moved by C. Boone to adopt the Board Minutes of December 16, 2010 with one amendment, Mr. Clyde Pickett's name must be added to list of voting members. Second by A. McLoughlin M.C.

2. Business Arising

3. Update from Technical Committee– Progress Report from Wayne Manuel of Bae NewPlan RS01 Clearing & Grubbing (Woodco)

- Court case proceeded in November for one week. Further proceedings scheduled for March 07.

RS03 Well Drilling (Sullivan & Sons Ltd.)

- Pump testing completed, estimated yield 50 GPM

RS04 Landfill (Adams Construction)

- Work completed, final inspection to be made

RS05 Landscaping

- Contract to be tendered late Spring 2011

RS06 Paving

- Tender documents to be submitted to DMA for approval to tender
- Tender documents also sent to DWST for review. Waiting on comments
- In discussions with DWST on combining tender call with their work

RS09 Telephone & Data Communications

- Cell Phone equipment has been tested at each LWMF and was successful
- Final connections to be made
- Rechecking Point Leamington and Buchans for cell phone service using new equipment provided by Aliant
- No cell signal found in Buchans

RS10 Site Buildings (Bluebird Investments)

Administration building

- Final inspection completed. Deficiency list sent to contractor. Waiting for contractor to correct deficiencies. After completion of deficiencies commissioning to be scheduled

Scale House, Maintenance Garage & Public Drop Off

Final inspection completed. Deficiency list sent to contractor. Waiting for contractor to correct deficiencies. After completion of deficiencies commissioning to be scheduled

RS10 – Buildings

MOTION: Moved by A. McLoughlin to approve Change Order #18 - Audio Visual equipment for projector in education room in the Administration room. \$79,679.41. Second by C. Pickett. M.C.

RS11 Leachate Treatment

CP1 Wetland (Marine Contractors)

- Work stopped for the winter
- Work 80% complete
- Plants to be placed in the spring

CP2 Civil Contract (Adams Const.)

- Work stopped for the winter
- Most of civil work and piping completed
- Liner to be installed

CP3 Building design ongoing

- Will be tendered this Spring

RS12 Compost

- Meeting held Feb 11, 2010 to discuss DMA comments on pre-design report
- Formal response to DMA comments made
- Decision made to defer work on compost until decision made on Western waste

RS13 MRF

- Working with Alain Equipment and Bulk Handling Systems to develop the flow process plan, on third revision
- Tour of two MRFs built by BHS planned for Feb. 28.
- Also working with Machinex. Received draft process plan.

RS15 Signage

- Reviewed signage options for Regional site and LWMF
- Some changes still required. BNG will work with Track for these changes
- CRSB will do some preliminary work on site locations and review application process.

RS16 Metals Recycling

- Received info on company used by WMA to establish base metal price
- Tender for metals to be recalled

RS17 HHW

- Pre-design report complete
- Report sent to Marie Ryan DOE, June 15, 2010
- Comments received from Doe, responses being prepared

RS19 FURNITURE

- Tenders closed through GPA.
- Low bid from Superior Office Interiors

MOTION: Moved by B. Moores to award tender for Furniture package to Superior Office Interiors, subject to approval from Municipal Affairs. Second by R. Elliott. M.C.

RS20 COMPUTERS

- Tender documents for Server being prepared and should be completed by end of February
- Computers can be purchased through Government Standing Offer

FIRE PROTECTION

- CRSB met with the Town of Lewisporte regarding Fire Protection
- Town required a list of information i.e site plan etc, for review and to discuss with their council
- A fire pond must be built or expand one of the sedimentation ponds

Local Waste Management Facilities

TS02 Site Buildings (Bluebird Investments)

Fogo Island – Commissioning completed. Deficiencies to be corrected

Gander Bay, Indian Bay & Terra Nova

- Were scheduled for commissioning this week however cancelled on request from Bluebird due to all work not completed

- Commissioning rescheduled for this week

Point Leamington, NWI, Buchans

- Work still uncompleted. Commissioning scheduled for March 07.

TS06 Paving

- Work to be tendered 2011

- Discussions ongoing with DWST on combining tender packages

Draft Certificate of Approval

- Meeting to be held to discuss comments
- Operating procedures to be completed for the Fogo Island LWMF

C&D/Bulk Landfill

- DOE design criteria require a contained landfill built with a 10-5 permeability fill. Minimum 1.0 m of fill and maximum size of cell 5000 m³. Cell also has to be capped with 600 mm of 10-5 fill.
- All sites with exception of Indian Bay and the Regional Site do not have 10-5 fill thus a GCL has to be used. Minimum estimated cost to construct cell with capping is \$183/sqm
- Total capital cost for all LWMF is \$4,100,000
- Annual capital replacement cost \$1,075,000
- Annual cost to truck to Regional Site \$85,000
- A List of material are to be sent to DOE for review for Bulk

Project Master Schedule

- Schedule being updated
- Landfill rescheduled to Oct 01, 2011

Pilot Collection NWI

- An overview on the operations for a 5 month period was presented and a recommendation to continue this project until the split stream operation begins.

MOTION: Moved by B. Moores to approve continuing the NWI Waste Collection Pilot Project until split stream operations begin. Second by R. Elliott. M.C.

Equipment

- Leasing vs Purchase Evaluation
- Grant Thornton engaged to complete evaluation
- Reviewed report with DMA June 09, 2010
- Report sent to DMA June 20, 2010

- EQ 16 Scales (Hi Tech Scales)
- Scales installed
- Regional site, Point Leamington and Buchans to be certified

EQ 17 Data Management System

- The RFP for the data management system is released and will going in the papers next week

Shrimp Bag Disposal Study

- Scope of work and budget (\$78,000) submitted to CRSB and on to Municipal Affairs
- No response to date

Western Waste – Processing at Central Facility|

- Study has approved to look at the carbon foot of the transportation of waste from West Coast to Central

Non-domestic Waste Stream Study

- Copy of scope of work and budget sent to DMA and DOE
- No response to date

Sewage Sludge Treatment Study

- Scope of work and budget for study developed

4. Updates on Regional Meetings

Upcoming Meetings

- Zone 4 – Fogo – To be confirmed
- Bishops Falls, Botwood and Lewisporte – To be confirmed

5. Financial Report

MOTION: Moved by R. Elliott for payment of Cheques # 1062- # 1108 totaling \$15,154.92. Second by C. Pickett. M.C.

MOTION: Moved by A. McLoughlin for approval to pay the listed Capital invoices for January 20, 2011 and February 17, 2011 Second by B. Moores M.C.

6. Other Business/Correspondence

PMA AGM and conference – April 6, 2011 – Gander

MOTION: Moved by B. Moores that the Manager will attend this AGM and conference and purchase and ad for CRSB in PMA information brochure. Second by R. Elliott. M.C.

SWANA Conference – Saskatchewan, May 30 – June 1, 2011 – CRSB will make a decision when agenda becomes available.

Update – Fire Protection – Regional site – Covered

Transparency and Accountability Business Plan 2011 – 2013

MOTION: Moved by A. McLoughlin to approve the Transparency and Accountability Business Plan be submitted to Municipal Affairs for approval. Second by B. Moores. M.C.

MNL Symposium – May 4-5, 2011 – The MNL task Force will be submitting their report

Curb Side Collection - A decision cannot be made by the board at this time regarding Curb side collection for the region. More research on community collection must be carried out. The Board should be ready with a recommendation at the next meeting.

7. Next Meeting

- Call of the chair

8. Adjournment

Motion: Moved by B. Moores to adjourn the meeting. Second by C. Pickett. M.C.