

# CENTRAL NEWFOUNDLAND WASTE MANAGEMENT BOARD MEETING – Gander Town Hall

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January 21, 2010

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1:30 p.m.

## **Attendance:**

### **Authority Members**

Allan Scott, Chairperson

Harold Edison, Town of Botwood

Derrick Luff, LSD, Browns Arm

Glenn Arnold, Treasurer, Town of Sandringham

Clayton Boone, Town of Buchan's

Ford Collins, LSD, Fredericton

Larry Peddle, Vice Chair - Town of Cottlesville

### **Proposed Board Members**

Nicole Lanning – Town of Gander

Angus McLoughlin – Norris Arm/Norris Arm North

Bruce Moores – Town of Grand Falls- Windsor

Robert Elliott – Town of Point Leamington

Clyde Pickett – Town of Centreville

Gerald McKenna – Fogo Island Regional Council

### **Consultant/Government Reps**

Wayne Manuel, Bae NewPlan Group

Robert Turner , Government Services

### **Staff**

Edward Evans, Executive Director

Karen Dunphy, Administrative Assistant

### **Guest:**

Herb Dunphy Waste Management Coordinator, Coast of Bays

### **Apologies**

Jeff Saunders, Technical Committee – Other Commitments

Marie Ryan, Dept. of Environment and Conservation – Other Commitments

Joe Dunphy, Municipal Affairs – Other Commitments

Matthew Byrnes , Municipal Affairs

Cory Grandy, Dept of Municipal Affairs

- 1. Welcome and Introduction of New Board Members and Herb Dunphy from Coast of Bays**  
-Chairperson Allan Scott informed the new CRSB committee members that all are invited to the CRSB Board meetings to participate and discuss board business, but until their appointments from the Dept. of Municipal Affairs is finalized they cannot vote on board matters.
- 2. Review of Previous Board Minutes – December 17, 2009**

**MOTION: Moved by H. Edison to adopt the Board Minutes of December 17, 2009.**  
**Second by F. Collins.**

**M.C.**

**3. Business Arising**  
**N/A**

**4. Update from Technical Committee– Progress Report from Wayne Manuel of Bae NewPlan Regional Site**

**Clearing and Grubbing Tender (Woodco):**

- Four days of Court were held Jan. 12-15, 2010
- Next session will be in June 2010

**RS03 Well Drilling (Pius Sullivan & Sons Ltd):**

- Geothermal testing to be done, scheduled for week of Jan. 18th
- All water wells drilled except leachate treatment which will be deferred until the spring. Well yields are good.

**RS04 Landfill:**

- Approval for 30m buffer and alternate liner design received from Department of Environment and Conservation December 10, 2009
- Landfill design ongoing

**RS08 Power:**

- Received preliminary contribution in aid (cost \$ 127,000). NF Power continuing to get Contribution In Aid amount approval internally.
- Power is available on site

**RS09 Telephone & Data Communications:**

- EOI advertised in paper. Closing date Feb 9, 2010

**RS10 Site Buildings (Bluebird Investments):**

- Administration Building
  - Building enclosed
- Scale House
  - Building enclosed
- Maintenance Garage
  - Waiting on steel for building

**RS11 Leachate Treatment:**

- Final Pre-design report on leachate treatment option issued and sent to Environment for approval September 9, 2009
- Comments received from Department of Environment and Conservation December 3, 2009.
- Comments being reviewed and a reply being prepared.

**RS12 Compost:**

- Pre - design report issued for review and approval
- Meeting scheduled with Dept. of Municipal Affairs and their reviewer for February 11, 2010

**RS14 Access Road and Site Work:**

- Rock for two sedimentation ponds to be placed
- Deficiencies remaining

**RS15 Signage:**

- Tract Consulting has been engaged as a sub-consultant to develop the signage concept.
- Conference call held between the Technical Committee and Tract Consulting to review a list of General questions which will help to determine objective and Creative strategies.

**RS16 Metals Recycling:**

- Prepare proposal call/tenders for disposal of metals
- Recommendation to the Board for the contract to include the purchase of the metals only and the duration of the contract be 3 years. Leasing of any property on site is based on value of a commercial appraiser.

**MOTION: Moved by F. Collins that CRSB lease property on the Regional Site for Commercial business and that CRSB go to Tender for a Three (3) Year sale of Metals. Second by L. Peddle. M.C.**

**RS17 HHW**

- Prepare predesigned report for LWMF and Regional Site

**Update on Local Waste Management Facilities (LWMF) - Progress Report**

**Site Buildings TS02(Blue Bird Investments Ltd)**

- Fogo: Concrete work 100% complete. Carpenters working on office portion of the building.
- Gander Bay: Concrete work 100% complete
- NWI: Concrete work 100% complete
- Point Leamington: Concrete work 50% complete. Office portion closed in.
- Waiting on steel for buildings

**Civil Works TS05 (Cougar Engineering & Construction):**

- Fogo: Completed
- Gander Bay: Completed
- NWI: Completed
- Indian Bay: Completed
- Terra Nova: Completed
- Point Leamington: Completed
- Buchan's Junction: To be deferred until spring
- Replace Septic tanks and disposal fields with Mini-bio STP. GSC has issued certificates of approval. Waiting on acceptance of draft agreement from STP contractor.
- Cost of testing on Mini-bio required from GSC is excessive \$62,000. We have written GSC with revised testing schedule and related costs

**Draft Certificate of Approval**

- Comments of draft regulations submitted to Department of Environment and Conservation
- Follow up comments received from Department of Environment and Conservation
- Meeting to be held with Dept of Environment and Conservation to discuss

**Project Master Schedule:**

- Landfill should be completed by late fall 2010
- Transfer stations should be completed by end of 2010

**Lewisporte Interim Waste Disposal Study:**

- Work progressing well
- 100% of cover material delivered to site

**Fogo Island Waste Disposal Site Clean Up:**

- Clean up of site completed
- Site has been accepting waste since Sept. 19, 2008
- Operation of site responsibility of Fogo Island Regional Council

**Fogo Island Interim Transfer Station:**

- Transfer Trailers delivered to Regional Site
- Decision made not to construct interim transfer station
- Quotes requested for attendant building. Quotes were high. BNG will look for a building to rent or buy.

**Curb Side Collection Tender – Gander, Appleton, Lewisporte and Norris Arm South:**

- Tender advertised in paper
- Closing date Feb 9, 2010

**Equipment:**

- Leasing vs. Purchase Evaluation
  - Power Boland Accounting firm to carry out evaluation
- EQ16 Scales (Hi-Tech Scales)
  - Contract awarded to Hi-Tech Scales

**Shrimp Bag Disposal Study:**

- Prepare terms of reference and budget for study

**Western Waste – Processing at Central Facility:**

- Preliminary report issued to WWMC on December 10, 2009
- Response from WWMC is that this option should be further pursued

**Non-Domestic Waste Stream**

- Copy of scope of work and budget sent to Dept. of municipal Affairs and Dept. of Environment and Conservation. MMSB is reviewing the document as well.

**Conference Call – Tract Consulting**

Conference call was held with Bobbi Skanes and Melanie Lethbridge of Tract Consulting Inc. to review guidelines for CRSB's signage needs and Logo/Branding requirements.

CRSB will require four signs types – regional site gateway; LWMF sites gateways, directional and informational. Schedule for development: Draft Logo/Taglines – March 18<sup>th</sup>, 2010; Draft Graphics – April 15<sup>th</sup>, 2010

**5. Updates on Regional Meetings**

- Over the next few weeks 4 – 5 Regional meetings will be set up to bring Regions up to date on the developments on the Regional and LWMF sites . CRSB members will coordinate the meeting date with the office.

**6. Financial Report**

**MOTION: Moved by G. Arnold for payment of Cheques # 754 - #774 Totaling \$7,373.85.  
Second by L. Peddle. M.C.**

**MOTION: Moved by L. Peddle for approval to pay the listed invoices for January 21, 2010 for Bae NewPlan, Bluebird Investment Ltd., Cougar Engineering and Construction, Newfoundland Power, Marine Contractors Inc. and Design Management Group Second by H. Edison. M.C.**

**7. Other Business/Correspondence**

7.1 Meeting with Scotia Recycling – took place Jan 7, 2010. Excellent meeting. Scotia Recycling was very informative on their operations and gave great insight on the market place for recyclable material. They are very interested in future opportunities with the MRF at the Regional Site.

7.2 Operation and Capital Budget for Dept. of Municipal Affairs.

**MOTION: Moved by H. Edison to accept the 2010 Operation and Capital Budget and present it to the Dept. of Municipal Affairs. Second by C. Boone. M.C.**

7.3 Budget request to MMSB – 2010 – Information purpose

7.4 PMA – St. John’s – April 20-23, 2010 – registration \$271.20

**MOTION: Moved by H. Edison for Executive Director to pay registration and attend the PMA conference. Second by L. Peddle. M.C.**

7.5 Non-Domestic Waste Stream – Covered in BNG report  
Funeral Home Material – Info purposes

7.6 Bottom Ash request – Info purposes

7.7 Dept of Municipal Affairs has set up a meeting in St. john’s on February 11, 2010 to discuss the Compost Facility. Allan, Jeff and Ed will attend with Wayne Manuel, Jeff Heath (Sterns & Wehler) and Luc Ceysens (Dano Drum). Municipal Affairs will invite Paul Van Der Werf and representatives from Dept. of Environment and Government Services.

7.8 Future Board meetings – most support information will be provided electronically for future Technical and Board meetings. Our aim is to reduce the amount of paper used at our meetings.

8. **.Next Meeting**  
February 18, 2010

9. **Adjournment**