

CENTRAL NEWFOUNDLAND WASTE MANAGEMENT

Board Meeting – Regional Site, Norris Arm

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March 31, 2011

1:30 p.m.

Attendance:

Authority

Allan Scott, Chairperson

Derrick Luff, LSD, Browns Arm

Angus McLoughlin – Norris Arm/Norris Arm North

Bruce Moores – Town of Grand Falls- Windsor

Glenn Arnold, Treasurer, Town of Sandringham

Robert Elliott – Town of Point Leamington

Clayton Boone, Town of Buchan's

Larry Peddle, Vice Chair - Town of Cottlesville

Clyde Pickett – Town of Centreville

Gerald McKenna – Fogo Island Regional Council

Staff

Edward Evans, Manager

Karen White Attwood, Executive Assistant/Finance

Apologies

Harold Edison, Town of Botwood

Jeff Saunders, Technical Committee

Nicole Lanning – Town of Gander

Wayne Manuel, Bae NewPlan Group

Roger LeDrew – Government Services

1. Review of Previous Board Minutes – February 17, 2011

MOTION: Moved by B. Moores to adopt the Board Minutes of February 17, 2011.

Second by R. Elliott

M.C.

- 2010 Audit - Auditors will have the financial statements ready by mid April.

2. Business Arising

Curb Side Collection review – Covered in BNG report

Fire Protection – Covered in BNG report

3. Update from Technical Committee– Progress Report from Wayne Manuel of Bae NewPlan RS01 Clearing & Grubbing (Woodco)

- Court case proceeding May 16th, 2011.

RS04 Landfill (Adams Construction)

- Work completed, final inspection to be made

RS05 Landscaping

- Contract to be tendered late Spring 2011

RS06 Paving

- Tender documents to be submitted to DMA for approval to tender
- Tender documents also sent to DWST for review. Waiting on comments
- In discussions with DWST on combining tender call with their work

RS09 Telephone & Data Communications

- Data and communications installed at RWMF
- Data and communications installed at FOGO

RS10 Site Buildings (Bluebird Investments)

Administration building

- Final inspection completed. Deficiency list sent to contractor. Contractor advises deficiencies corrected. Follow up inspection required. Commissioning to be scheduled

- Scale House, Maintenance Garage & Public Drop Off

- Final inspection completed. Deficiency list sent to contractor. Contractor advises deficiencies corrected. Follow up inspection required. Commissioning to be scheduled

RS11 Leachate Treatment

CP1 Wetland (Marine Contractors)

- Work stopped for the winter
- Work 80% complete
- Plants to be placed in the spring

CP2 Civil Contract (Adams Const.)

- Work stopped for the winter
- Most of civil work and piping completed
- Liner to be installed

CP3 Building design ongoing

- Tender package to be submitted by April 01 for approval

RS12 Compost

- Meeting held Feb 11, 2010 to discuss DMA comments on pre-design report
- Formal response to DMA comments made
- Decision made to defer work on compost until decision made on Western waste

RS13 MRF

- Working with Alain Equipment and Bulk Handling Systems to develop the flow process plan, on third revision
- Also working with Machinex. Received draft process plan.
- MRF Tour scheduled for week of May 09 (BHS and Machinex facilities)
- RHB MRF tour completed on March 25

RS15 Signage

- Reviewed signage options for Regional site and LWMF
- Some changes still required. BNG will work with Track for these changes
- CRSB will do some preliminary work on site locations and review application process.

RS16 Metals Recycling

- Received info on company used by WMA to establish base metal price
- Tender for metals to be recalled

RS17 HHW

- Pre-design report complete
- Comments received from Doe, responses prepared for final review by DOE

RS19 FURNITURE

- Tenders closed through GPA.
- Low bid from Superior Office Interiors – tender Awarded

RS20 COMPUTERS

- Tender documents for Server submitted to DMA for approval
- Computers can be purchased through Government Standing Offer
 - Desktops 11 @ \$1,151.19 = \$12,663.09
 - Laptops 2 @ \$1,249.31 = \$2,498.63
 - » Sub-total = \$15,161.71 + HST
- Approval from the Board is required to purchase the computers

FIRE PROTECTION

- CRSB met with the Town of Lewisporte regarding Fire Protection
- Site plan and other specs were provided to the Town for review
- Town will be the first responder – response time will be 30-35 minutes
- Cost of service to be provided and reviewed by CRSB
- CRSB will contact the Fire Commissioners office to make inquiries to getting a fire truck for the Regional site

Local Waste Management Facilities**TS02 Site Buildings (Bluebird Investments)**

Fogo Island – Commissioning completed. Deficiencies to be corrected

Gander Bay, Indian Bay & Terra Nova

-M&E Commissioning completed. Structural and Architectural inspections being done the week of March 14.

Point Leamington, NWI, Buchans

- M&E Commissioning completed.

- Structural and Architectural inspections being done the week of March 14.

TS06 Paving

- Work to be tendered 2011
- Discussions ongoing with DWST on combining tender packages

Draft Certificate of Approval

- Meeting to be held to discuss comments
- Operating procedures to be completed for the Fogo Island LWMF

C&D/Bulk Landfill

- DOE design criteria require a contained landfill built with a 10-5 permeability fill. Minimum 1.0 m of fill and maximum size of cell 5000 m³. Cell also has to be capped with 600 mm of 10-5 fill.
- All sites with exception of Indian Bay and the Regional Site do not have 10-5 fill thus a GCL has to be used. Minimum estimated cost to construct cell with capping is \$183/sqm
- Total capital cost for all LWMF is \$4,100,000
- Annual capital replacement cost \$1,075,000
- Annual cost to truck to Regional Site \$85,000
- A List of material are to be sent to DOE for review for Bulk

Project Master Schedule

- Reviewed new schedule
- Landfill scheduled to become operational Oct 01, 2011

Pilot Collection NWI

- Presentation given by the Manager

Equipment

- Leasing vs Purchase Evaluation
 - Grant Thornton engaged to complete evaluation
 - Reviewed report with DMA June 09, 2010
 - Report sent to DMA June 20, 2010
 - Awaiting 2011/12 Provincial Budget
- Recommendation from the Technical committee to go with TMR and Guaranteed Buy Back regarding Equipment
- EQ 16 Scales (Hi Tech Scales)
 - Scales installed
 - Regional site, Point Leamington and Buchans to be certified

EQ 17 Data Management System

- RFP closes March 23, 2011 – under review by DMA, BNG and CRSB

Shrimp Bag Disposal Study

- Scope of work and budget (\$78,000) submitted to CRSB and on to Municipal Affairs
- No response to date

Western Waste – Processing at Central Facility|

- Study was approved to look at the carbon foot of the transportation of waste from West Coast to Central

Non-domestic Waste Stream Study

- Copy of scope of work and budget sent to DMA and DOE
- No response to date

Sewage Sludge Treatment Study

- MMSB decline doing the study. It was identified as a special waste stream that should not be

supported in terms of a Regional Waste Management Study in accordance with the Provincial Waste Management Strategy.

- DMA to consider funding for this study

4. Updates on Regional Meetings

Upcoming Meetings

- Zone 4 – Fogo – To be confirmed

- Bishops Falls, Botwood and Lewisporte – To be confirmed

5. Financial Report

MOTION: Moved by R. Elliott for payment of Cheques # 1109- # 1145 totaling \$16,697.74
Second by C. Pickett. M.C.

MOTION: Moved by R. Elliott for approval to pay the listed Capital invoices for March 31, 2011. **Second by C. Pickett.** M.C.

6. Other Business/Correspondence

- Investment opportunity – BMO

MOTION: Moved by R. Elliott to approve the use of Capital funds for short term investment. **Second by G. McKenna.** M.C.

- Coast of Bays update -- Regional issue of high cost of collection and disposal

- Report on MMSB Forum – verbal report given by the Manager

- MNL Symposium – Gander – May 4 -6 , 2011 – Information purposes only

-Report on meeting with Minister Kevin O’Brien – Chairperson gave an overview of the agenda followed during the meeting. Items discussed were:

- Start-Up Operational funding

- Curbside Collection

- Equipment funding

- Cash flow for capital

- Equipment

- MRF

- Compost

- Transportation Subsidy

- Coast of Bays

- Western region

- Funding study to verify Operational costs of Western coming to central

- Non-domestic waste streams

- Appointment letters

- Chairperson received his letter during the meeting

Meeting went well.

- Close out services – Request for RFP – Information purpose only

- Ratify motion on request for extra funding for Waste Management on Fogo Island - \$55,318.00

MOTION: Moved by A. McLoughlin to request extra funding for Waste Management on Fogo Island in the amount of \$ 55,318.00. Second by G. McKenna. M.C.

- Ratify motion to approve the purchase of Computers and Laptops for the Regional office - \$ 15,161.71 + HST

MOTION: Moved by B. Moores to approve the purchase of Computers and Laptops for the Regional office - \$ 15,161.71 + HST. Second by C. Pickett. M.C.

- SWANA Canadian Chapter – Saskatoon – May 30 – June 1, 2011-

MOTION: Moved by B. Moores to approve the Manager of CRSB attend the SWAN Canadian Chapter Conference in Saskatoon. Second by G. McKenna. M.C.

- Real Time Water Quality Monitoring - June 7 & 8 – St. John's – to be reviewed at the next meeting

7. Next Meeting

- Call of the chair

8. Adjournment

Motion: Moved by B. Moores to adjourn the meeting. Second by A. McLoughlin. M.C.