

CENTRAL NEWFOUNDLAND WASTE MANAGEMENT

Board Meeting – Regional Site, Norris Arm

Page 1

May 25, 2011

1:00 p.m.

Attendance:

Authority

Allan Scott, Chairperson
Derrick Luff, LSD, Browns Arm
Angus McLoughlin – Norris Arm/Norris Arm North
Bruce Moores – Town of Grand Falls- Windsor
Robert Elliott – Town of Point Leamington
Roger LeDrew – Government Services

Clayton Boone, Town of Buchan's
Larry Peddle, Vice Chair - Town of Cottlesville
Clyde Pickett – Town of Centreville
Gerald McKenna – Fogo Island Regional Council
Harold Edison, Town of Botwood

Staff

Edward Evans, Manager
Karen White Attwood, Executive Assistant/Finance

Consultant/Guest

Wayne Manuel, Bae NewPlan Group
Don Downer, Chair – West Coast Waste Management Committee

Apologies

Jeff Saunders, Technical Committee
Nicole Lanning – Town of Gander
Glenn Arnold, Treasurer, Town of Sandringham

1. Review of Previous Board Minutes – March 17, 2011

MOTION: Moved by R. Elliott to adopt the Board Minutes of March 17, 2011. Second by B. Moores **M.C.**

2010 audit was presented to the Board by Auditor, Richard Power from BDO Canada.

MOTION: Moved by R. Elliott to adopt the 2010 audited Financial Statements with two corrections. Second by C. Pickett. **M.C.**

2. Business Arising

3. Update from Technical Committee– Progress Report from Wayne Manuel of Bae NewPlan Regional Site

Meeting to be held with DMA to determine funds available for 2011 construction

RS01 Clearing & Grubbing (Woodco)

- Last session of the court case was May 16-20 in Grand Bank
- Next session scheduled for June 13-17

RS04 Landfill (Adams Construction)

- Work completed, final inspection to be made
- Substantial Completion issued

RS05 Landscaping

- Contract to be tendered late Spring 2011

RS06 Paving

- Tender documents to be submitted to DMA for approval to tender
- Tender documents also sent to DWST for review. Waiting on comments
- In discussions with DWST on combining tender call with their work

RS09 Telephone & Data Communications

- Data and communications installed at RWMF
- Data and communications installed at FOGO

RS10 Site Buildings (Bluebird Investments)

Administration building, Scale House, Maintenance Garage

- Contractor advises deficiencies corrected. Follow up inspection required. Mechanical commissioning completed.
- Electrical commissioning to be scheduled

RS10 – Buildings - Change Order #19

MOTION: Moved by B. Moores to approve CHANGE ORDER #19 – Additional work required around Scales and PDO due to grade changes or USM, in the amount of \$ 6,397.61. Second by G. McKenna. M.C.

RS11 Leachate Treatment

CP1 Wetland (Marine Contractors)

- Work stopped for the winter
- Work 80% complete
- Plants to be placed in the spring
- Work scheduled to restart June 06

CP2 Civil Contract (Adams Const.)

- Work stopped for the winter
- Most of civil work and piping completed
- Liner to be installed
- Work scheduled to restart June 06

CP3 Building design ongoing

- Tender package submitted for approval

RS12 Compost

- Meeting held Feb 11, 2010 to discuss DMA comments on pre-design report
- Formal response to DMA comments made
- Decision made to defer work on compost until decision made on Western waste

RS13 MRF

- Working with Alain Equipment and Bulk Handling Systems to develop the flow process plan, on third revision
- Meeting June 03 with Machinex to review process plan
- MRF Tour held May 8-13

RS15 Signage

- Reviewed signage options for directional and informational signage for Regional site and LWMF

RS16 Metals Recycling

- Received info on company used by WMA to establish base metal price
- Tender for metals to be recalled

RS17 HHW

- Tender documents for HHW vaults drafted. To be reviewed and sent to DMA for approval to tender
- Operations Manual being drafted
- HHW Disposal contract being prepared

RS19 FURNITURE

- Material scheduled to be delivered and install week of June 06

RS20 COMPUTERS

- Tender documents for Server submitted to DMA for approval
- Computers can be purchased through Government Standing Offer
 - Desktops 11 @ \$1,151.19 = \$12,663.09
 - Laptops 2 @ \$1,249.31 = \$2,498.63
- » Sub-total = \$15,161.71 + HST

FIRE PROTECTION

- CRSB will contact the Fire Commissioners office to make inquiries in providing fire protection for the Regional site

RS21 LITTER FENCING

Permanent fencing CP1

- Tender documents sent to DMA for approval to tender

Mobile fencing CP2

- Tender documents sent to DMA for approval to tender

RS22 Fuel Storage

- Quotes received for storage tanks

Site cameras

- Work started on specifications

Local Waste Management Facilities

TS02 Site Buildings (Bluebird Investments)

Fogo Island – Commissioning completed. Deficiencies to be corrected
Gander Bay, Indian Bay & Terra Nova, Point Leamington, NWI, Buchans
Commissioning completed.
- Contractor working on deficiencies

TS02 – Buildings – Change Order #29

MOTION: Moved by A. McLoughlin to approve CHANGE ORDER # 29 – Replacement of Heat Detectors at 6 sites in the amount of \$ 19,055.76. Second by C. Pickett. M.C.

TS06 Paving

-Work to be tendered 2011
- Discussions ongoing with DWST on combining tender packages

Trucking Contract

- Tender documents being prepared
- A Bid security of \$30,000 will be required and upon awarding of contract it will be transferred over to be the Performance security.

Draft Certificate of Approval

- Working on Operations Manual for Fogo LWMF

C&D/Bulk Landfill

- DOE design criteria require a contained landfill built with a 10-5 permeability fill. Minimum 1.0 m of fill and maximum size of cell 5000 m3. Cell also has to be capped with 600 mm of 10-5 fill.
- All sites with exception of Indian Bay and the Regional Site do not have 10-5 fill thus a GCL has to be used. Minimum estimated cost to construct cell with capping is \$183/sqm
- Total capital cost for all LWMF is \$4,100,000
- Annual capital replacement cost \$1,075,000
- Annual cost to truck to Regional Site \$85,000
- A List of material are to be sent to DOE for review for Bulk

Project Master Schedule

- Reviewed new schedule
- Landfill scheduled to become fully operational January 1, 2012

Pilot Collection NWI

- Project has been extended until NWI LWMF begin the split stream collection

Equipment

EQ01 Transfer Trailers

-Tender documents to be issued to DMA for approval

EQ05 Heavy Equipment

- Working on specifications
- Met with GPA on combining tenders where applicable

EQ04 Trucks

- Working on specifications

Bins

- Working on specifications

EQ 16 Scales (Hi Tech Scales)

- Scales all installed
- Point Leamington & Buchans to be certified

EQ 17 Data Management System

- RFPs reviewed May 04
- Recommendation is to select Strong Engineering as preferred vendor

MOTION: Moved by B. Moores to select Strong Engineering as the preferred vendor for the Data Management System. Second by C. Pickett. **M.C.**

Shrimp Bag Disposal Study

- Scope of work and budget (\$78,000) submitted to CRSB and on to Municipal Affairs

Western Waste – Processing at Central Facility

- Carbon footprint study issued
- The WWMC passed a motion that stated they were agreeable to transport waste to Central subject to the province providing a transportation subsidy that was acceptable to the committee.

Non-domestic Waste Stream Study

- Copy of scope of work and budget sent to DMA and DOE

Sewage Sludge Treatment Study

- MMSB decline doing the study. It was identified as a special waste stream that should not be supported in terms of a Regional Waste Management Study in accordance with the Provincial Waste Management Strategy. Dept of M.A. reviewing again.

4. **Updates on Regional Meetings**

Upcoming Meetings

- Fogo /Change Islands - Zone 4 –May 3, 2011 – Regional Collection and operation of LWMF to start July 4, 2011

- Bishops Falls/Botwood/Lewisporte – April 26, 2011

Upcoming Meetings

- Buchan's
- Point Leamington – June 21, 2011
- Gander Bay
- Indian Bay
- Terra Nova – June 16, 2011

5. **Financial Report**

MOTION: Moved by C. Pickett for payment of Cheques # 1146- # 1196 totaling \$15,106.91 Second by B. Moores.

M.C.

MOTION: Moved by A. McLouglin for approval to pay the listed Capital invoices for May 2011. Second by C. Pickett. M.C.

6. Other Business/Correspondence

-Report on MNL Symposium – Gander – May 4 -6 , 2011 - Task Force Waste Management report released – MNL is trying to move this forward

- Close out services – Request for RFP – M.A is preparing a RFP for us to use. Fogo close out will set an example. Letters will go out to Municipalities that we will do the close outs.

- MOTION: Moved by B. Moores to adopt the Accounting and Transparency Annual report 2010. Second by R. Elliott. M.C.

- MOTION: Moved by B. Moores to approve and present the Curb Side Collection Business Plan to Municipal Affairs. Second by a. McLoughlin. (1 person opposed)M.C.

- Meeting - Dept. Of Government Services, EPO's – May 26, 2011 – Regional site

- Letter from Dean Major, Major's Logging Ltd. requesting a meeting with CRSB to discuss access to fiber for Hogg fuel for CCPP. Manager will arrange a meeting.

- Letter from Troy Humber, Manager of Blanchards Woodworking, requesting a follow up meeting to access wood fiber for the production of fuel pellets. Manager will make arrangements.

- Letter from Jake Turner, Town of Gander, requesting information on services and cost related to each service. Manager will respond.

7. Next Meeting

- Call of the chair

8. Adjournment