

1. Present were:

Allan Scott - Chair - Gander
Cluncy Matchum - Gander - Tech. Committee
Maxine Gordon - Glovertown
Angus McLoughlin - Norris Arm
Derek White - Lewisporte
Jeff Saunders - Grand Falls-Windsor - Tech. Committee
Catherine Armstrong - Vice-Chair - Musgrave Harbour
Walwin Blackmore - Grand Falls-Windsor - NLFM
Greg Stuckless - Grand Falls-Windsor
Ed Evans - Botwood - Secretary/Treasurer
Brian Drover - Dept. of Environment

2. Minutes of the last meeting (September 19, 2002)

Moved by M. Gordon, seconded by A. McLoughlin that the minutes be adopted. Motion carried.

3. Verbal Report on Meeting in St. John's by Allan Scott - Chair

- a. Attendance - A. Scott, J. Saunders, E. Evans, Scott Sceviour - Deputy Mayor Town of Botwood, Minister Oliver Langdon - Dept. of Municipal and Provincial Affairs, Baxter Rose, Asst. Deputy Minister - Dept. of Municipal and Provincial Affairs, Ron Murphy - Dept. of Municipal and Provincial Affairs, Ken Dominie - Dept. of Environment, Gordon Seabright and Debra Hare - Multi Materials Stewardship Board.
- b. \$100,000 travel and all expenses approved. Town of Botwood will host.
- c. Phase I reviewed by A. Scott. Final report to be completed and forwarded.
- d. Phase II - final phase - reviewed by J. Saunders.
- e. Request for \$269,000 - formal application to be prepared and forwarded.
- f. Request for Bae NewPlan to continue to be the C.N.W.M.C.'s consulting firm. We are awaiting formal notification.
- g. Role of
 - (i) Municipal and Provincial Affairs - infrastructure
 - (ii) Dept. of Environment - technical
 - (iii) M.M.S.B. - funding for studies.

4. \$100,000 Funding

Moved by W. Blackmore, seconded by C. Matchum that we accept the \$100,00 to offset travel and meeting expenses and that Botwood would be the host for this funding. Motion carried.

This funding will be capitalized under the formal C.N.W.M. Authority when formalized.

5. Final Report Phase I

Moved by J. Saunders, seconded by W. Blackmore that the C.N.W.M.C. accept the final report, Phase I from Bae NewPlan. Motion carried.

Copies of the Phase I report to be forwarded to Municipal and Provincial Affairs, Dept. of Environment and M.M.S.B. Brian Drover will deliver.

6. Bills for Payment

Moved by E. Evans, seconded by A. McLoughlin that we pay invoice # 7621 for \$17,877.40 from Bae NewPlan. Motion carried.

Moved by C. Matchum, seconded by C. Armstrong that we approve invoice #7654 for \$5,851.00 from Bae NewPlan. Motion carried.

These payment will end our commitment for Phase I to Bae NewPlan. We will ask M.M.S.B. to pay the full amount of Bae NewPlan, if not the balance will be paid from the \$100,00 funding for travel and meetings.

7. Nova Scotia/New Brunswick Visits

The visit will probably be in mid-November. We will ask Bae NewPlan to make the arrangements and set the date.

Moved by W. Blackmore, seconded by A. McLoughlin that whichever Committee members of C.N.W.M.C. are available that they attend the Atlantic Canada visit, and at least two (2) persons from the technical committee attend the Guelph show. Motion carried.

8. Travel Policy

Moved by C. Matchum, seconded by W. Blackmore that we adopt the following travel policy for Executive and Technical Committee members, and invited guest effective October 10, 2002. Motion carried.

Meals: Breakfast \$8.00 (must leave before 8:00 a.m.)
Lunch \$12.00 (must leave before 12:00 noon or return after 12:00 noon)
Dinner \$20.00 (must leave before 6:00 p.m. or return after 6:00 p.m.)
Misc. \$10.00 (over night only)

Vehicle - 31.5¢/km for private vehicle for 50 km and over travel.

Accommodations - (i) with receipts
(ii) \$40.00 per night Non-commercial accommodations

Rent-A-Car - if there is a need, receipt required.

Taxi - Receipt for over \$5.00

Vehicle - Out of Province - equivalent to lowest air fare. A rent-a-car should be used if the charge is lower than the mileage rate.

Telephone Calls - One 5 minute call at arrival and one for every three days away.

A formal travel claim will be prepared.

9. Hiring of Staff Person

J. Saunders will look at various program from HRDC.

10. Application for Final Phase

The application is completed.

Moved by W. Blackmore, seconded by D. White to approve the final phase application and to forward it to M.M.S.B. Motion carried.

Moved by W. Blackmore, seconded by D. White that we write Municipal and Provincial Affairs and Department of Environment requesting to continue on with the service of Bae NewPlan. Motion carried.

11. Joint Meeting of "Waste Management Committee"

Possibly October 30, 2002 in Corner Brook.

12. Other Items

(I) Next meeting - Call of the Chair

(II) Communicade - to be put together by A. Scott and C. Matchum. This will include finalizing Phase I, movement to Phase II (final phase), Atlantic Canada Waste/Management Facilities Tour and next general meeting.

(III) New-West Valley wants another meeting - CECON and Bae NewPlan - Phase in their plans with C.N.W.M.C's, coordination of transfer stations, etc. A. Scott will talk to N.W.V. to see if a meeting is required or let Phase II handle the decisions.

(IV) Fogo Island - They need to be involved - will make special request for them to attend next general meeting.

13. Adjournment - 9:00 p.m.

Respectfully Prepared:

E. Evans
Secretary/Treasurer